

Position: SENIOR AUDITOR

Organization Description: Established in 1990, Prado & Renteria has grown to become the largest Hispanic-owned CPA firm in Illinois. The firm serves a variety of clients through its specialized practice areas: government, corporations, private companies, and non-profit organizations. We are comprised of professionals with experience in audit and management consulting services.

Prado & Renteria CPAs, Prof. Corp. is currently interviewing experienced Senior Auditors to join our office in Bloomingdale. In this position, you will oversee the daily activities of financial statement audits; supervise and train staff; and build trusted relationships with clients.

Prado & Renteria offers a challenging and rewarding work environment with great opportunities for professional and personal growth. In this role, you will participate in Prado & Renteria's employee Growth & Development Program with coaching opportunities by partners and our employee Talent Retention Program. You will contribute in serving as a coach, mentoring and inspiring our team.

Responsibilities:

Run the day-to-day operations of audit engagements from start to finish, including:

- Design audit strategy, scope, procedures, and work programs.
- Perform and document tests of complex account balances and transactions.
- Prepare and review audit workpapers to ensure sufficiency of documentation and evidence to support conclusions.
- Document and evaluate internal controls. Identify and prepare recommendations based on audit findings for presentation to management.
- Lead the audit completion process, including audit report preparation, review, and issuance. Prepare the audit files for final archival.
- Proactively communicate with client staff to gather information and resolve audit issues.
- Train, supervise, and evaluate staff auditors.
- Actively participate in firm-wide projects, training programs (internal and external), networking, and other firm initiatives.

Qualifications:

- Bachelor's degree in accounting
- 3+ years of public accounting or auditing experience
- At least 1 year in a supervisory role
- Eligibility to sit for the CPA exam a plus

Skills:

- Demonstrated technical proficiency, project management/ownership skills, and ability to work and communicate effectively with individuals of all levels and of varying backgrounds.
- Proven self-starter and initiative with viable solutions.
- Knowledge of Generally Accepted Accounting Principles (U.S. GAAP) and Generally Accepted Auditing Standards (U.S. GAAS).
- Experience performing financial audits
- Highly developed skills in Microsoft Office Word and Excel.
- Ability to travel to various client sites as needed.

To Apply: Email cover letter and resume to: hresources@pradorenteria.com