

**Position: Experienced Auditor**

**Organization Description:** Established in 1990, Prado & Renteria has grown to become the largest Hispanic-owned CPA firm in Illinois. The firm serves a variety of clients through its specialized practice areas: government, corporations, private companies, and non-profit organizations. We are comprised of professionals with experience in audit and management consulting services.

Prado & Renteria CPAs, Prof. Corp. is currently interviewing Experienced Auditors to join our office in Chicago's South Loop. In this position, you will participate in a variety of audit engagements and special projects; contribute to team building; and build trusted relationships with clients

**Responsibilities:**

- Perform a variety of audit and special procedures, including:
  - Tests of complex account balances and transactions.
  - Analyze processes and transactions to determine compliance with policies and/or applicable regulations.
  - Prepare workpapers to ensure sufficiency of documentation and evidence to support conclusions.
  - Document and evaluate internal controls.
  - Identify and prepare recommendations based on audit findings for presentation to management.
  - Proactively communicate with client staff to gather information and resolve audit issues.
- Actively participate in firm-wide projects, training programs (internal and external), networking, and other firm initiatives.

**Qualifications:**

- Bachelor's degree in accounting
- 2-3 years of public accounting or auditing experience
- Eligibility to sit for the CPA exam a plus

**Skills:**

- Demonstrated technical proficiency, project management/ownership skills, and ability to work and communicate effectively with individuals of all levels and of varying backgrounds.
- Proven self-starter and initiative with viable solutions.
- Knowledge of Generally Accepted Accounting Principles (U.S. GAAP) and Generally Accepted Auditing Standards (U.S. GAAS).
- Experience performing financial audits
- Highly developed skills in Microsoft Office Word and Excel.
- Ability to travel to various client sites as needed.

**To Apply:** Email cover letter and resume to: [hresources@pradorenteria.com](mailto:hresources@pradorenteria.com)